FREMONT COMMUNITY RECREATION AUTHORITY

REGULAR MEETING MINUTES

December 19, 2024

1. The meeting was called to order at 7:00 p.m. by Bryan Kolk.

Present: Board members Bryan Kolk, Brian Hettinger, Steve Christoffersen

Will Prewitt, Mike Oosterhouse, Kris Carpenter, William Kunnen.

Absent: Sandy Siegel and Christina Yuhasz.

2. Approval of meeting agenda:

Motion by Hettinger/Prewitt to approve the November meeting agenda, as amended.

Added line 7B Future Millage Request.

Changed line 8B to read Budget Changes (1) Budget amendments 2024 (2) Budget 2025 Hearing.

(3) Budget 2025 approval.

Added line 8C Mike Oosterhouse Resignation.

Motion carried.

3. Approval of meeting minutes:

Motion by Hettinger/Prewitt to approve November 18, 2024 Minutes, as amended. Line 13 date will be changed from November 21, 2024 to December 19, 2024. Motion carried.

4. Public Comments on agenda items:

5. Treasurer’s Report:

Yuhasz arrived at 7:21.

Treasurer’s Report was presented. Total Revenue approximately $9,579. Total expenditures of approximately $14,185.14.

Motion by Hettinger/Carpenter to accept the November Treasurer’s Report. Motion carried.

6. Accounts Payable Register:

Accounts Payable report was presented:

Following are our balances for our various accounts as of November 2024.

Checking: $ 156,198.30

Reserve: $ 91,039.73

Total $ 247,238.03

Motion by Hettinger/Prewitt to pay all listed bills of $6,688.88, expected payroll of $8,000, and expected invoices from DTE. Motion carried.

7. Review Old Business:

1. Foundation Strategic Planning. Kolk will meet on Jan. 3 to discuss marketing strategies. Michelle Dubois has experience in marketing from NCRESA and would like to be involved.
2. Future Millage request. Kolk will check and see if another millage request can be done in May

8. New Business

1. Employee pay scale for 2025.

Motion by Hettinger/Carpenter to increase wages for regular workers by $.50 per hour, increase Director’s wages by 5%, and increase bookkeeping pay to $2,000. Motion carried.

1. Budget changes
   1. 2024 Budget Amendments
      1. Decrease “MRS/Custodial” by $5,000, Decrease “Supplies Office, Pool” by $9,000, Increase “Professional Contract Service” by $9,000, Decrease “Advertising” by $3,500, Decrease “Utilities” by $10,000 and Decrease “Repairs and Maintenance by $5,000.
      2. Motion by Kunnen/Oosterhouse to accept amendments presented by Treasurer Yuhasz.

Roll Call: Yeas - Hettinger, Kolk, Oosterhouse, Christoffersen, Kunnen, Carpenter, Prewitt, and Yuhasz.

Nays – None

Abstained – None.

* 1. Discussion of 2025 Budget

The Chair opened the hearing to discuss the 2025 Operating Budget. Treasurer explained changes in budget. It was open for questions. It was explained that millage was approved to carry through 2025 and so were rental contracts. Discussion on increasing advertising to promote Rec Center.

* 1. Approval of 2025 Budget
     1. Motion by Hettinger/Oosterhouse to approve the 2025 FCRA Budget as presented.

Roll Call Vote: Yeas - Hettinger, Kolk, Oosterhouse, Kunnen, Yuhasz, Carpenter, Christoffersen and Prewitt.

Nays – None.

Abstained – None.

1. Mike Oosterhouse offered his resignation at the end of the year. He was thanked for his time served.

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9. Director’s Report:

Report presented

Has staff to extend hours to midnight a couple days a week as a trial.

Working on lease for upstairs with new tenant for old room uses by Love Inc.

Changed name of Mom2mom sale to Parent&Pal sale to encourage more participation.

10. Committee Reports:

1. Personnel Committee: Hettinger. Executive Committee decide to provide Rec Center shirts to

employees for better identification of staff.

B. Programs Committee: None.

C. Facilities Committee: Everything is good.

D. Executive Committee: Kolk.

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11. Closed Session: None needed.

12. Public comment on non-agenda items. None.

13. Next meeting January 16, 2025

14. Motion by Hettinger/Oosterhouse to adjourn meeting. Meeting adjourned at 7:58 p.m.

William Kunnen

FCRA Secretary

Public: Kim McClernan, Michelle Dubois, Kim Hayward, Kathy Machuta, and John Machuta.